


A Handbook on Code of Professional Ethics



University of Patanjali
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Haridwar-Uttarakhand 249405

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CODE OF PROFESSIONAL ETHICS (COPE)

Preamble

The University of Patanjali (UoP) has framed rules, regulations and professional ethics and development plan to cover all areas deemed essential for maintaining optimal teaching-learning environment to reach University's educational goals as guided by New Education Policy 2020 (NEP 2020). Within the established framework of the rules, regulations, and professional codes, any learner/staff can conduct their administrative, academic, research, outreach and non-academic activities. However, UoP expects the staff and learners to uphold the standards of professional, personal and social codes at all times when they are associated with the institution. The COPE of UoP covers Teachers' Development Plan, Learners' Development Plan, Teachers Roles and Responsibilities, and Modalities of Relation among Teacher and Learner, Teaching and Non-teaching Staff, University Officers, Learners' Guardians and Societal Members as underneath.

A. Teachers' Development Plan

The most critical factor in the success of Higher Education Institutions (HEIs) is the quality and engagement of its faculty. As stressed by NEP 2020, teacher should be happy, energetic, capable and creative. To empower faculty motivation in terms of teaching, research, and service at par, the various factors behind low faculty motivation levels has been addressed by UoP to promote happiness, enthusiasm, energy and capability of each faculty member as emphasised by NEP 2020 towards advancing students, institution, and profession. UoP is committed to maintain uniform standards for teacher education by prioritizing admission to pre-service teacher preparation programmes through suitable subject and aptitude tests conducted by the National Testing Agency (NTA) by



respecting the linguistic and cultural diversity of the country.

1. In-service continuous professional development (ICPD) for UoP teachers should continue through the existing institutional arrangements and ongoing initiatives. Additionally, these should be strengthened and substantially expanded to meet the needs of enriched teaching-learning processes for quality education.
2. The use of technology platforms such as ODL/NDL/SWAYAM/DIKSHA/INFLIBNET for online training of teachers will be encouraged, so that standardized training programmes can be administered to more teachers within limited time period.
3. UoP's faculty should be free to design their curricular and pedagogical approaches within the approved framework, including textbook and reading material selections, assignments, and assessments.
4. UoP has provision to organize in-house/external faculty empowerment programmes to promote innovative teaching, research, and service and to enhance faculty's motivation to do outstanding and novel work.
5. UoP has provision to incentivize teachers' excellence through appropriate rewards, promotions, recognitions, and movement into institutional leadership. Meanwhile, faculty not delivering on basic norms will be held accountable and may be downgraded.
6. UoP has clearly defined, independent, and transparent processes and criteria for faculty recruitment. A reasonable probation period has been put in place to ensure excellence further.
7. UoP has a fast-track promotion system including minimum academic load for recognizing research projects, high-impact research publications and contribution carried out by the faculty.
8. UoP has set a method of multiple parameters for proper



performance assessment, confirmed employment after probation, promotion, salary increases, recognitions, etc., including peer and student reviews, innovations in teaching and pedagogy, quality and impact of research, professional development activities, and other forms of service to the institution and the community by developing and enunciating in its Institutional Development Plan (IDP).

9. Excellent faculty with high academic and service credentials and demonstrated leadership and management skills will be identified early and trained through a ladder of leadership positions.
10. UoP's leaders aim to create a culture of excellence that will motivate and incentivize outstanding and innovative teaching, research, institutional service, and community outreach from faculty members and all UoP leaders.
11. UoP has ensured equitable access to quality education for all students, particularly on Socio-Economically Disadvantaged Groups (SEDGs).
12. UoP is striving to set clear targets for higher GER for SEDGs, enhancing gender balance in admissions, promoting teaching in local/Indian languages or bilingually, and conducting outreach programmes on higher education opportunities and scholarships among SEDGs.
13. UoP is committed to involving community and alumni in volunteer efforts for enhancing learning by providing schools: with one-on-one tutoring, the teaching of literacy and holding extra-help sessions, teaching support and guidance for educators, career guidance and mentoring to students.

B. Learners' Development Plan

1. All aspects of curriculum and pedagogy are reoriented and revamped to attain these critical goals of learners' holistic development.



2. Specific skills and values across domains have been identified for integration and incorporation at each stage of learning.
3. Curriculum frameworks and transaction mechanisms have been developed to ensure skills and values inculcation among learners through engaging teaching and learning processes.
4. Each subject's curriculum has been reduced to its core essentials to make space for critical thinking and more holistic, inquiry-based, discovery-based, discussion-based, and analysis-based learning.
5. The mandated content focuses on critical concepts, ideas, applications, and problem-solving.
6. Teaching and learning are more interactive; questioning is encouraged, and classroom sessions regularly contain more fun, creative, collaborative, and exploratory activities for students for deeper and more experiential learning.
7. Experiential learning is adopted, including hands-on learning, arts-integrated and sports-integrated education, and story-telling-based pedagogy, among learners, as standard pedagogy within each subject and with explorations of relations among different issues.
8. To strengthen the linkages between education and culture, art-integrated education is embedded in classroom transactions for creating joyful classrooms and imbibing the Indian ethos through integrating Indian art and culture in the teaching and learning process at every level.
9. Sports-integrated learning is undertaken in classroom transactions to help students adopt fitness as a lifelong attitude and achieve the related life skills and fitness levels as envisaged in the **Fit India Movement**.
10. UoP aims to develop all capacities of human beings- intellectual, aesthetic, social, physical, emotional, and



moral in an integrated manner to produce well-rounded individuals that possess critical 21st century capacities in fields across the arts, humanities, languages, sciences, social sciences, and professional, technical, and vocational fields; social ethics; soft skills—communication, discussion, and debate; and rigorous specialization in a chosen field or fields.

11. The flexible and innovative curricula of UoP include credit-based courses and projects in Yoga, Arts, Humanities, Science, Culture, Vedic Wisdom, Value Education and Community Engagement and Service.
12. UoP welcomes a comprehensive approach that involves an appropriate curriculum, engaging pedagogy, continuous formative assessment, and adequate student support.
13. UoP's all running programs, courses, curricula, and pedagogy across subjects, including those in class, online, and proposed ODL modes, as well as student support, aim to achieve global quality standards among learners.
14. All fresh PhD entrants must take credit-based courses in teaching/education/pedagogy /writing related to their chosen PhD subject during their doctoral training period. Exposure to pedagogical practices, designing curriculum, credible evaluation systems, communication, and so on is being ensured.
15. PhD students will also have a minimum number of hours of actual teaching experience gathered through teaching assistantships and other means.

C. Teachers' Roles and Responsibilities

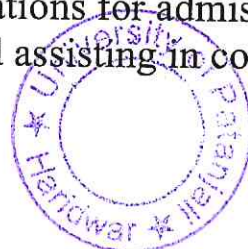
Whoever adopts teaching as a profession assumes the obligation to conduct themselves by the ideal of the work. Teachers truly shape our learners' future and, therefore, the future of the nation. Because of this noblest role, the teacher in India was the most respected member of society. Only the



very best and most learned became teachers. Society gave teachers or Gurus what they needed to pass on their knowledge, skills, and ethics optimally to students. Based on this **Indian Gurukul Tradition**, UoP has prioritized the quality of teacher education, recruitment, deployment, service conditions, and empowerment programmes to meet desired global educational standards. The high respect for teachers and the teaching profession's high status must be restored to inspire the best to enter the teaching profession. The motivation and empowerment of teachers is the prerequisite to ensure the best possible future for learners and nation.

A teacher is constantly under the scrutiny of his students and society at large. Therefore, every teacher should see no incompatibility between his precepts and practice. Teacher must bear optimal professional, personal and social qualities. Teachers should:

1. Adhere to a responsible pattern of conduct and demeanour expected of them by the community;
2. Manage their private affairs in a manner consistent with the dignity of the profession;
3. Seek to make professional growth continuous through study and research;
4. UoP's Teaching staff must be grounded in Indian values, languages, knowledge, ethos, and traditions, including tribal traditions, while also being well-versed in the latest advances in education and pedagogy;
5. Maintain active membership of professional organizations and strive to improve education and profession through them;
6. Perform their duties in the form of teaching, tutorial, practical, seminar and research work conscientiously and with dedication;
7. Co-operate and assist in carrying out functions relating to the educational responsibilities of the college and the University, such as: assisting in appraising applications for admission, advising and counselling students, and assisting in conducting



- University and college examinations, including supervision, invigilation and evaluation.
8. Participate in extension, co-curricular and extra-curricular activities, including community service.

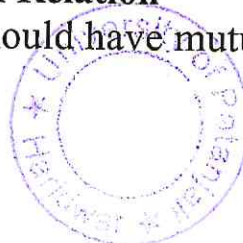
D. Teacher and Learner Relation

Teachers should:

1. Respect the right and dignity of the student in expressing their opinion;
2. Deal justly and impartially with students regardless of their religion, caste, political, economic, social and physical characteristics;
3. Recognize the difference in aptitude and capabilities among students and strive to meet their individual needs;
4. Encourage students to improve their attainments, develop their personalities and at the same time contribute to community welfare;
5. Inculcate among students scientific outlook and respect for physical labour and ideals of democracy, patriotism and peace;
6. Be affectionate to the students and not behave in a vindictive manner towards any of them for any reason;
7. Pay attention to only the attainment of the student in the assessment of merit;
8. Make themselves available to the students even beyond their class hours and help and guide students without any remuneration or reward;
9. Aid students to develop an understanding of our national heritage and national goals; and
10. Refrain from inciting students against other students, colleagues or administration.

E. Teaching and Non-Teaching Staff Relation

Teaching and non-teaching staff should have mutual



respect and support exchanges as colleagues and organizational family members to discharge undertakings for organizational excellence. Teaching and non-teaching staff should:

1. Treat other members of the profession in the same manner as they wish to be treated;
2. Speak respectfully of other teachers and render assistance for professional betterment;
3. Refrain from unsubstantiated lodging allegations against colleagues to higher authorities; and
4. Refrain from allowing considerations of caste, creed, religion, race or sex in their professional endeavour.
5. Discharge their professional responsibilities according to the existing rules and adhere to procedures and methods consistent with their a profession in initiating steps through their institutional bodies and professional organizations for change of any such rule detrimental to the professional interest;
6. Refrain from undertaking any other employment and commitment, including private tuition and coaching classes which are likely to interfere with their professional responsibilities;
7. Co-operate in the formulation of policies of the institution by accepting various offices and discharging responsibilities which such offices may demand;
8. Co-operate through their organizations in the formulation of policies of the other institutions and accept offices;
9. Co-operate with the authorities for the betterment of the institutions keeping in view the interest and in conformity with the dignity of the profession;



10. Should adhere to the conditions of the contract;
11. Give and expect due notice before a change of position is made; and
12. Refrain from availing themselves of leave except on unavoidable grounds and as far as practicable with prior intimation, considering their particular responsibility for completing the academic schedule.

F. Teacher and Guardian Relation

Teachers should try to contact with the learners' guardians to share their performance whenever necessary and meet them in annual/biannual parent-teacher meetings organized by UoP for mutual exchange of ideas for learner's and institutional betterment.

G. Teachers and Societal Relation

Teachers should:

1. Recognize that education is a public service and strive to keep the public informed of the educational programmes being run at UoP.
2. Be aware of social problems and take part in needful activities for social and national progress/development.
3. Perform the duties of citizenship, participate in community activities and should take responsibility for public offices.
4. Refrain from participating in, subscribing to, or assisting in activities that promote hatred or enmity among different communities, religions or linguistic groups but actively work for National Integration.



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पतंजलि विश्वविद्यालय University of Patanjali

विद्यार्थियों हेतु नियमावली

Student's Rule Book





University of Patanjali

STUDENT'S RULE BOOK



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For the welfare and upliftment of all the creatures of the entire creation by the Supreme Father, rules and limitations have been ensured, which are also known as Rita Rules in the Vedas. Discipline is the most important point of the whole world and it is through discipline that the nation's upliftment is possible. Physical, spiritual, social and economic progress is possible only through discipline as vedas teaches us to live a dignified life with bondage (*Bandhan me hi Shrijan hai*). Therefore, consider rules and regulations as the basis of your creation with enjoy & pleasure, instead of considering them as bondage.

UNIVERSITY OF PATANJALI CAMPUS RULES:

The rules mentioned below are mandatory for all the students and research scholars registered in the University. Violation of discipline anywhere within or outside the campus shall be considered as the indisciplinary act and action shall be taken against for the same:

1. All students are expected to respect all professors and other staff. Students should take care of seniority in mutual dealings and are expected to respect their senior and junior students as there brothers and sisters.
2. Students should be aware that while communication with others they should be very polite and use respectful words like AAP, JI, etc. Never disregard elders nor ridicule them.
3. The main means of communication is Speech, so it should be noted that students should not use indecent words or regional words like -Tu, Tere Ko, Mere Ko, Abe-Tabe, etc. Do not be lax in speech.
4. If students found involved in any corruption or disturbances in academic activities or examination related activities or involved in creating any kind of dispute between the students, disciplinary action shall be taken. Note that under any circumstance one should not found harassing

- anyone with speech or behavior and raising hands on someone inside and outside the university campus shall be considered as an irreparable crime.
5. All the students should be in proper prescribed uniform with identity card in the university campus, if not found action shall be taken against them.
 6. Outside the hostel students should dressup in a yogic attire. Male students should be in neat and clean kurta – pajama or dhoti kurta and female students should be in salwar- kurta or saree. Students should be aware of this fact that flashy and indecent western clothing is not acceptable in the university campus or hostel, only Indian attire shall be considered.
 7. University prescribed Track Suit and T-shirt shall only be considered at the time of sports and Yoga.
 8. On special occasions and yajya students should be in proper Indian attire as- Uttariya & Kativashtra for male and salwar- kurta or saree for female.
 9. Strict action shall taken against students if found destroying, damaging, harming and missusing the university property.
 10. All the students should use simple wear and are expected not to use any kind of cosmetic and makeup which is considered as a non Yogic attitude.
 11. As per the instructions of Hon'ble Chancellor, Vice Chancellor and Pro-Vice Chancellor, all the students of the University should be present with 100% attendance which is mandatory in any kind of informative gatherings and campus festivals.
 12. Indisciplinary actions shall be taken against students found in any kind of unwanted and indecent act in the university campus.
 13. Do not misuse electricity and water. Make sure that all

- electrical equipment like fans, tube lights, doors, windows etc should be closed properly, while leaving the room. Using and keeping any kind of electronic gadgets like camara, audio-vedio recorder, are not allowed without permission. Possession and use of any kind of weapons, sharp edged weapons, firearms etc is strictly prohibited.
14. Leave is not allowed even in unavoidable circumstances without permission of the authorized office. Leave of any kind during the study period may not be sanctioned. It is mandatory to be present on the specified date at the end of the leave. If the student comes late due to any reason then fine of Rs. 1000 may be charged and if comes after seven days, then his nomination may be cancelled.
 15. All the students of the university are expected to ensure the compliance of Swadeshi spirit while purchase. It is mandatory to use Patanjali products in the campus.
 16. Students may be punished in case of any indiscipline by the competent authority/ Disciplinary Committee/ Wardenas per their discretion as per the direction of Hon'ble Vice Chancellor/ Pro Vice Chancellor. Punishment may vary from fine, physical punishment, expulsion or rustication.
 17. Any kind of discrimination, casteism, provincialism, regionalism, linguism or comment based on lineage, body structure, appearance and wearings etc is punishable.
 18. If any student memorizes the specified texts such as vedas, grammer, philosophy, upnishads, gita, gherand Samhita, hath yoga pradipika, etc and narrate in annual scripture completion shall be awarded with the amount of 1000/- to 1,00,000/.
 19. Students may get monthly discourses of Parampujya Swami Ji maharaja (Honorable Chancellor), Ayurveda Shiromani Param Pujya Acharya Ji Maharaja (Honorable Vice- Chancellor) and his holiness Guru Ji to promote

- determination, attainment of goal, daring, religiousness & faithfulness.
20. Weekly class is ensured for the students where all the students shall be getting the guidance of honorable Pro-Vice Chancellor, other intellectuals, scholars and teachers. Students shall be getting great knowledge on moral values, duties, principles and Vedic way of life.
 21. Students should always arrive before the given time in the classes, meetings etc. If found late or absent is punishable.
 22. All the students have to make sure that they read the notices pinned in the notice board regularly. So that they may not miss any important information.
 23. Students (Male & Female) have to sit moderately apart in all the classes, gatherings, meetings and programmes. First female should vacate from any gathering and then male with discipline. Students do not have to loiter in groups or pairs nor do they have to sit in lonely places. Indecently behaviour found in the campus shall be considered under disciplinary act.
 24. Guidance and demonstration shall be given time to time to the students who have special interest and ability in any subject (sports, Yogasana, singing, research, literary writing etc) to develop their skills. University shall be organizing programs in which students shall be awarded for their excellent performance and shall be further guided to perform in other universities too.
 25. University may organize a Parents meet annually. It is mandatory for all the parents/guardians of the students to be present so that they shall be informed about the academic progress of their respective wards.
 26. Student's participation is mandatory in all the public awareness programs organized by the university such as Cleanliness Campaign, Voter Awareness Campaign,

Plantation, Blood Donation Campaign, etc.

27. Old students of the university shall be called once in a year on the occasion of Guru Purnima to get blessings of Param Pujya Swamiji Maharaj and Param Pujya Acharya Shri Ji Maharaj, to encourage the oneness of the students with the university as a family as an inspiration to new students. Such students have to inform about their arrival in the camp 10 days before.
28. All the rules and obligations are in the interest and benefit of the students. However, students can submit their suggestions and complaints modestly for the excellence of the university and the students. Unrest, disharmony, Inciting distrust, resentment and disrupting studies, strike etc in the campus/in the hostel for any reason is punishable. Such acts are strictly prohibited.
29. Students are directed to follow the symbols of Vedic culture like Shikha, Yagyopaveet (sutra) and respect these symbols with full devotion along with imbibing themselves as well as to encourage others for the same.
30. Residing in the hostel without permission at the time of classes is punishable.
31. Any use of mobile in classes, yagya, meetings, Seminar etc is strictly prohibited. Students may use smart phone for prescribed duration otherwise phones shall be frozen and may attract fine or physical punishment.
32. If you or your room partner is suffering from any type of communicable disease it is expected to inform the hostel supervisor/warden immediately. In the illness of room partner take care of him/her with empathy and affection.

HOSTEL MANAGEMENT

The following nominated officers/staff shall constitute the Hostel Administration Committee :

1. **Hostel Administration Committee (HAC):**

- (1) Dean, Student's Welfare
 - (2) Hostel Warden/ Superintendent
 - (3) Assistant Warden
 - (4) Maintenance Officer / Estate Officer (Facility & Utility)
 - (5) Consultant
 - (6) Psychologist
 - (7) Medical Officer and Attendant
 - (8) Accountant/Clerk
 - (9) Incharge, Information Technology
 - (10) Hostel Floor Manager
 - (11) Security Incharge
 - (12) Hostel Supervisor (Mess, Hostel Office)
 - (13) Two student representatives residing in the hostel (nominated by the hostel administration)
2. Each hostel shall be managed by the Hostel Warden (a regular employee).
 3. Any student for any complaint, can get guidance from the Hostel warden/hostel supervisor. Complaints may be reported by the Hostel warden/Hostel supervisor to the University Discipline Committee through proper channel, if required.

HOSTEL MANAGEMENT:

1. It is mandatory for all the students and research scholars studying in the university to reside in the hostel. Hostel shall be allotted to the students of Certificate, Bachelors, Masters, Diploma programmes. Hostel availability for Certificate, Post Graduate Diploma, Undergraduate, Postgraduate programs and Research scholars shall be respectively for six months / one year / three years / two years and 3 years maximally.
2. Students can use their room during the odd semester holidays but at the end of the year (even semester) they

have to vacate the hostel. For course work, any project, institutional tasks and hostel work, students may avail the rooms with due permission of concerned Dean, Dean Student's Welfare or Proctor on paid grounds.

3. Hostel shall be available throughout the year for M.Phil and research scholars, respectively for 2 and 3 years.
4. For the staff under any project, hostel may be allotted on the request of Project Officer for a limited period of time. It may be extended if required subject to availability. The hostel fees for such shall be decided by the Hostel Management Committee. All such residents are also abide by the rules and regulations of the hostel. Project staff availing the hostel facility may not get any HRA.

HOSTEL ALLOTMENT:

1. All the students have to submit required personal documents at the entry. Contact numbers and e-mail ID of parents with address and phone number of local guardian is also mandatory to submit. In case of any change in the above, student should immediately report the hostel office in writing.
2. The hostel allocation shall be done by the hostel management and shall provide furniture for each room which includes a cot, mattress, table, chair, ceiling fan with regulator and a tubelight. Use of air-conditioners in students rooms is prohibited.
3. Allocated rooms shall not be changed during the academic year without special cases.
4. All the rights are reserved to Hostel Management Committee for the allotment of the rooms.
5. In case of shortage of hostel rooms extra person may be allocated in rooms by the Hostel Warden.
6. If there is any kind of change in the students

accommodation it should immediately be informed to the hostel management/ assistant warden/ warden. Otherwise, hostel management may expel the student from the hostel.

7. Only the regular and registered students shall be allowed in the hostel. If any student is de-registered from the university can not avail the hostel facility.
8. Before leaving hostel student has to fill required form and all the furniture, ceiling fan and tubelight etc should be handed over to the management. Finally, keys to be submitted to the hostel management.

RESIDENTS GUIDELINES:

1. Students residing in the hostel are not allowed to change their rooms or exchange their rooms with other students without written permission of hostel warden.
2. Students are expected to have a yogic and ethical behaviour and follow all the rules and regulations inside and outside the premises.
3. It is mandatory for all the students to carry their identity card issued by the university.
4. Students have to follow the timings of the hostel.
5. Students have to maintain the cleanliness and hygiene of their rooms, washrooms and the premises; they are not allowed to paste or sketch anything on the walls.
6. Students are not allowed to leave the hostel without the permission of the hostel warden. Students have to fill the checkout form to get gate pass which should be necessarily submitted to security guard.
7. Students should always get pre-permission from the hostel warden and submit the gate pass to the security guard after morning 5:30 AM to leave the campus.
8. Without the permission of the hostel warden and their

respective parents students are not allowed to leave the campus.

9. Students should avoid visiting odd places of the campus and should avoid any kind of indisciplinary act.
10. Students have to be present in the university premises before 7:00 PM. Students have to take written permission from the hostel warden for leaving or staying out from the hostel.
11. It is mandatory for the students to give their presence in the hostel before 9:00 PM. Penalties for late arrival and absence for attendance are as under:
 - Rs. 100 for first time
 - Rs.500 for second time
 - Suspension from hostel for third time
12. In special circumstances those students who have been given exemption in attendance are expected to mark their attendance as before, after the exemption.
13. The inmates shall be personally responsible for the safety of their belongings.
14. Students are advised to switch off the tube lights and fans before leaving their rooms.
15. The student should not bring any things from any other room into their room.
16. Students are not allowed to organize any gatherings, birthday, noise, high-pitched conversation, debate and singing. If any one found doing so, shall be punished for Rs.1000/-.
17. Mutual cooperation in establishing an atmosphere of silence shall be done by the students from 9:00 PM with Ratipatha till morning Yajna. The presence of all the students is mandatory in the evening and morning prayer.
18. Students have to maintain discipline in the hostel and

respect other students, and to avoid inconvenience to other students. In this regard, from 09.00pm till Yajna in the morning is considered as "Maun Sadhana" and the student have to maintain silence.

19. Students are not allowed to use the roof of the hostel. If found, they shall attract a fine of Rs.5000/-.
20. Students are required to sign the completed hostel forms and any damage to the hostel property shall attract fine as per the cost.
21. Ragging of students is strictly prohibited in the campus, any students found indulge shall be punished as per the UGC guidelines.
22. Students are not allowed to depute any other student for their personal works like washing clothes etc.
23. Any student found indulge in any undesirable activities such as physical misconduct, damage to university property, etc shall be liable for:
 - Expulsion from the hostel.
 - To be recorded in the personal file.
 - Recovery of damage.
 - Monetary punishment as per rules.
 - The University shall not be entitled to any interview and benefit.
 - Consent for abroad study or another study must not be provided.
24. If any student found hiding the indiscipline directly or indirectly shall also be punished under the rule of 23.
25. The students are expected to follow the rules and regulations of the hostel. Repeated violation of hostel rules by the student can be imposed heavy fine upto suspension from the university.
26. Any student who is involved in any activity which tarnishes the reputation of the university shall be immediately

suspended from the hostel/university by the hostel warden.

27. For any activity inside the hostel such as meetings, elections and functions the student is required to obtain prior permission from the hostel authorities.
28. Student should not be found involved in any anti-national activity inside or outside the premises and should not participate in anti-social or undesirable activity. Opposite gender should only be allowed to the hostel office.
29. Punishment for indiscipline shall be justified on case to case basis.
30. Students may be checked by the Security Officer at the time of entry into the University campus.
31. Students are requested to keep their belongings safe and are expected not to keep any expensive items or jewelry etc in the hostel. The university and the hostel management shall not be responsible for any kind of damages.
32. In case of any damage or loss of hostel property responsible student/s shall be charged as per the cost of the damage.
33. There shall be a store facility in the hostel premises from which students can buy items as per their need and availability.
34. It is mandatory for the parents/guardians of the student on ask to be present in the hostel office in the given time period. Students are expected to take one copy of this manual from the university website and to show it to their parents.
35. Any room in the hostel premises can be searched at any time for which the cooperation of the students is essential.
36. While coming and going out of the hostel the checking of the baggage is compulsorily done by the security guard and if required then the student has to show the identity card also.

37. The room key which shall be given to the hostelers should be kept safe and if the key shall be misplaced, one can get the key by submitting 500/ fine. Students are not allowed to make any duplicate key.

VISITORS RULES:

1. Parents/Visitors on 2nd and 4th Sunday of the month are allowed to meet the concerned student during 10:00 AM till 6:00 PM.
2. Bringing unauthorized guests to the hostel shall be considered as an indisciplinary act and the student doing so shall be expelled from the hostel and shall be punished for the same.
3. No guest shall be allowed in the students room.
4. All the visitors, parents/guardians have to enter the necessary entries in the visitor's register kept with the security guard at the entrance of the hostel.
5. Entry of female students in the male hostel and entry of male students in female hostel is prohibited.

USE OF GADGETS:

1. Use of electrical appliances like electric chulha/heater/iron is strictly prohibited in the hostel rooms, cooking food in the hostel or rooms is not allowed. The above equipment, if found, shall be confiscated and financial penalty shall also be imposed.
2. Any kind of electrical device like heater, room heater, music system, gas, cylinders, petrol etc, are strictly prohibited in the hostel.
3. In the allotted room, students are not allowed to have restricted material with their literature/computers and mobiles. Viewing literature/unauthorized/unlicensed movies, books etc is not allowed. Any kind of such

violation shall be treated as indiscipline of severe category. The punishment for this shall be decided by the officials.

4. Use of any device/instrument is prohibited that causes inconvenience to other students. Use of personal ACs, TVs, VCRs and VCDs/DVDs is prohibited. Students are not allowed to bring any restricted CDs etc.
5. Students while leaving their rooms have to switch off all the electrical and electronic appliances and the room must be locked before leaving, otherwise the decision taken by the hostels administration shall be binding.
6. All the responsibility of the allotted room shall be of each student. The environment of the hostel including rooms has to be kept clean. Students have to inform the hostel management about any repair and maintenance (civil, carpentry, and electrical) immediately, so that it can be repaired on payment within time.
7. The students shall be responsible for any damage of their room. If the student vacates or changes the room, it shall be the responsibility of the students to submit all the furnitures and fittings without damage.
8. The student shall not move any furniture from his allotted room and shall not harm them in any way. If there is any extra item in the room, students living in the room should hand it to the hostel administration, students failing in doing so shall be liable to monetary penalty as decided by the hostel administration.
9. Students should cooperate in maintenance work and hostel management committee as per the requirement, the rooms shall have to be vacated for repairs etc, and at that time, the management shall try to provide alternative accommodation to the students.
10. Spread wet/soaked clothes at the given place and not in public places. Not to keep them on doors, rooms, tables etc.

COLLECTIVE RESPONSIBILITY :

1. The responsibility of the hostel property shall be collectively for all the students. If culprit for any damage is not found then the loss of damage has to be borne collectively by the students.
2. Students should not be engaged in any kind of activity, which challenges safety.
3. Every unwanted incident has to be reported to hostel management/ hostel supervisor/ hostel warden.
4. Use of powered vehicles by the students is not allowed. Otherwise he/she shall be punished with confiscation of the vehicle with and heavy fine.
5. Students have to follow all the rules and regulations of the traffic inside the premises.
6. Student has to park the cycle in the given space. No vehicle should be found parked at the entrance or in the corridors.
7. Students are not allowed to perform any meetings, gatherings inside or outside the premises without the permission of the hostel warden.
8. No picnic or outing is allowed without prior permission of Dean Students Welfare/Hostel Warden/ higher authorities.
9. It is necessary for the students to be aware of the environment, and it is their responsibility to keep it neat and clean. Garbage should not be thrown here and there. Non-biological degradable items like polybags should not be used.
10. The students of the hostel shall be responsible for the safety of their personal belongings. Be aware that valuable items such as laptops, mobile phones, etc should be locked in the room.
11. The jurisdiction of University of Patanjali is limited to the

institutional premises. If any student violate law and order outside the university, then he/she may liable for police case.

12. Avoid going outside the premises in large groups which may be difficult to control. If you commit anything wrong or unpleasant, it may also ruin the image of the university.
13. Students are expected not to over rule. University always favors the student to establish discipline in the campus. University is always ready to help the disciplined students.
14. Students should plan to return before going out of the hostel for returning to the campus before 7:00pm.

HOSTEL FEES:

1. Married students/research scholars who have been relaxed for stay in the hostel should request in writing to the hostel warden to waive off hostel fees. Full hostel fee for the session has to be submitted on the allotment of the hostel, even if student vacates in mid session. Further allotment of the hostel to such students shall be done on the submission of full hostel fee for the next semester.
2. Hostel fee will not be charged in case of non-availability of accommodation to the student. Hostel Fee shall be charged only when accommodation is available.

According to the above information, at the beginning of the beginning of each accomplishment, is obtained from.

MESS RULES:

1. No student shall be allowed to stay in the hostel without mess facility. Students have to carry their identity card so that the mess supervisor can verify as . when required,
2. Students should strictly follow mess timings as:
 - Breakfast 7:30am to 9:00am

- Lunch 1:00pm to 2:00pm
- Dinner 7:30pm to 8:15pm

Note : The timings may be changed under special circumstances.

3. The system of self-service shall be followed in the mess.
4. The quantity of food shall be limited in respect to special food items.
5. With pre inform and special token, mess can be used by the guardians for limited period.
6. Student is not allowed to have food as a guest.
7. Rebate in hostel fee for hostel students is acceptable on the following grounds :
 - Declaration by the Vice-Chancellor.
 - On the recommendation of Head of Department during Sports meet, competitions, seminars, educational tours.
 - On the recommendation of Placement Officer during interviews, field work, training, research project.
 - On admission in the hospital for more than 15 days.
8. No student is allowed to enter the kitchen or store room of the mess except the mess staff and hostel administration.
9. Students are not allowed to cook food in mess or in their rooms.
10. Students are not allowed to take the food or mess utensils out of the mess.
11. Food shall not be served to any student in the hostel rooms without recommendation of Institutional Medical Officer in writing.
12. No student shall waste food. Payment of mess fee does not give the right to waste food.
13. Students should help to keep the mess and premises clean as well as hygienic. Students shall not have the right to withdraw notices from the notice board. Do not paste or

write any content on the walls.

14. Students should show peace and humility in the mess,.
15. Students should keep the remaining food and utensils etc at the designated place after the meal,.
16. All students need to show their identity card in mess if asked.
17. If a student is medically ill and needs normal food then khichdi may be arranged as per the availability on request.
18. Students are prohibited for entertaining any pet to the mess; such practices should not be encouraged under any circumstances.
19. Students should not wear sleeveless wearings with in the mess.

RULES FOR RELAXATION IN HOSTEL ATTENDANCE

1. Hostel management shall give maximum relaxation in to student's hostel attendance till 10:00 PM on prior permission from authorised officer during sports meet or cultural activities.
2. Students in need of relaxation in hostel attendance should inform to hostel warden before 4 PM and the same has to be intimated to the security guard.

ANTI RAGGING STANDARDS

CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009 (under Section 26 (1)(g) of the University Grants Commission Act, 1956), vide notification F.1-16/2007 (CPP-II) dt. 17.06.2009, ragging is - punishable crime In view of the directions of the Hon'ble Supreme Court in the matter of "University of Kerala v/s. Council. Principals, Colleges and others" in SLP no. 24295 of 2006 dated 16.05.2007 and that dated 8.05.2009 in Civil Appeal

number 887 of 2009. This has come to effectiveness to prohibit any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or in disciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student shall not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student; and thereby, to eliminate ragging in all its forms from universities, deemed universities and other higher educational institutions in the country by prohibiting it under these Regulations, preventing its occurrence and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force. In view of the above an anti ragging squad is active and our campus is ragging free. Hence any such activities if occur shall be viewed with due seriousness and the student shall be subjected to subsequent actions as per the stipulated act. What constitutes ragging-raging institute one or more of any of the following act:

1. Any conduct by any student or students whatever by words spoken or written or by an act which has effect of teasing treating or handling with rudeness a fresher or any other students.
2. Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear to apprehension thereof in any fresher any other students.

3. Asking any student to do any act which such student shall not in the ordinary course do and which has the effect of causing or generating a sense of same or torment or imbursement so as to adversely affect the physique or psyche of such fresher or any other students.
4. Any act by a senior student that prevents disrupts or disturb the regular academic activities of any other student for a fresher.
5. Exploiting the services of a fresher or any other student for completing the academic task assigned to an individual or a group of students.
6. Any act of financial extortion force full expenditure burden put on a fresher or any other student by students.
7. Any act of physical abuse including all variants of it; sexual abuse, home sexual assaults, strapping, forcing obscene and lewd acts, gestures, causing badly harm or any other danger to health or person.
8. Any act or abuse by spoken words, email, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill actively or passively participating in the discomfiture to fresher or any other student.
9. Any act that affects the mental health and self-confidence of fresher or any other student with or without an intent to derive sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.
10. In case of any such instances either directly been contacted by the senior, being a victim or if the student happen so witness any such incident which can be categorically defined under ragging as above as a campus resident. He/she should immediately report the appropriate authority Warden/Counselor of Hostels/warden/Dean Students

Welfare/Ant ragging squad for further course of action. Such informants shall be protected and shall not be subject to any adverse consequence only for the reason for having reported such incidents.

- Freshers should clearly resist from doing anything with or against their shall, even if ordered to by the senior students and that any attempt of ragging shall be promptly reported to the above authorities as the case may be.
- First year UG students are for the very same reason lodged in separate hostels/floors fenced and the access of seniors are denied on these first year hostels/floors. Any senior student found in those hostel premises for what so ever reason without prior permission shall be subjected to disciplinary action.
- The students who are found to be indulged in such activities shall be punished appropriately after following the procedure and in the manner prescribed therein under.

11. The Anti-Ragging Committee of the institution shall take an appropriate decision in regard to punishment or otherwise. Depending on the facts of each incident of ragging and nature and not gravity of the incidents of ragging established in the recommendation of the anti -ragging squad.

- The anti raging committee may, depending on the nature and gravity of the guilt established by the anti raging squad award, to those found guilty one or more of the following punishment, namely. Suspension from attending classes and academic privileges.
- With holding / withdrawing scholarship/fellowship and other benefits.
- Debarring from appearing in any test /examination or other evaluation process.

- With holding results.
- Debarring from representing the institution in any regional, national or international meet, tournament, youth festival etc.
- Suspension/expulsion from the hostel.
- Cancellation of admission.
- Rustication from the institution for period raging from one to four semesters.
- Expulsion from the institution and consequent debarring from admission to any other institution for a specified period. Provided that wear the person committing or abetting the act of raging are not identified, institution sell resort to collective punishment.

12. An appeal against the order of punishment by the anti-ragging committee shall lie:

- In case of an order an institution, affiliated to or constituent part, of a university, to the vice chancellor of the university.
- In case of an order of a university to its chancellor.
- In case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be. All senior students, hostellers and day scholars, are required to sign an Anti-Ragging Undertaking form.

RIGHTS OF HOSTEL MANAGEMENT

1. Violation of any of the above guideline shall attract inquiry by the hostel management. If the student is found guilty, the hostel management shall take appropriate disciplinary action. Management has the right to take direct disciplinary action; student may be expelled from the hostel on short notice on the grounds of indiscipline.
2. Hostel administration may change these hostel rules with proper display on notice board.

3. Jammer in hostel premises shall be functional in the hostel as per UGC norms. No student shall be allowed to oppose these rules in any way. For violation of this rule, student shall attract suspension for 3 days or expulsion from the hostel.

NOTE:

1. All the above rules shall be equally applicable to the research scholars also.
3. Suggestions and complaints should be submitted either in the suggestion box or in the suggestion register.

UNIVERSITY OF PATANJALI

PVC & R/Notification-2018

Office of the Registrar
June 18, 2018

NOTIFICATION

Sub. : Policy on Code of Ethics

The University Policy on Code of Ethics to be adopted henceforth is enclosed.

This comes into effect immediately.

By Order



Pro Vice-Chancellor and Registrar incharge

To,

1. Dean, Academic and Administrative Affairs
2. Professor, Philosophy
3. Professor, Yoga
4. Director, Placement cum Academic Administrator
5. Finance
6. Library
7. Hostel Warden Girls Hostel & Boys Hostel

Submitted to,

1. The Chancellor
2. The Vice Chancellor

Policy for Code of Ethics

The University of Patanjali has set out its general principles, guidelines and best practices to be followed for excellence, honesty, integrity and professionalism. The University subscribes to these principles to adhere. Every member of University family – officers, faculty members, staff members, teachers & non-teachers and students shall conduct all activities in accordance with the highest professional and ethical manner. Each one in the campus is expected to follow all the prescribed rules whole heartedly and also encourage others to do the same.


The University of Patanjali is:

- non-profit institution;
- dedicated to play an advance role in the field of yoga, Ayurveda and Indian Culture;
- to contribute to the creation of healthy, prosperous and spiritual person, society, nation and world;
- achieving excellence in vedic and modern scientific knowledge through research in the field of yoga, Ayurveda and Indian culture;
- empowering learnings to achieve the professional goals in these fields;
- balancing heritage, culture and environment to improve quality of life and learning the highest human values;

Code of Ethics for all (General Principles, Rules and Regulations of the Campus)

1. All the members of the University are expected to conduct their respective business with honesty and integrity and protecting and preserving University property, assets, buildings, equipment, books.
2. Every member of the University is expected, in the course of his or her activities; to comply with all applicable environmental laws and regulations; to follow proper procedures for the same be determined on a case-by-case basis in accordance with disciplinary rules.
3. The University of Patanjali is committed to a policy of equal treatment and respect in its relations with its faculty, administrators, staff, students and other who come into contact with the University. Every member of the University is prohibited from discriminating on the basis of race, colour, religion, sexual orientation, gender and or gender identity, marital or parental status, national origin, citizenship status, veteran or military status, age, disability and any other legally protected status; physically assaulting, emotionally abusing or harassing anyone.
4. Every member of the University as involved in furnishing health and spiritual services is expected to provide the highest quality services according to the needs of students, *swasthya sadhak*, society, society and the University communities along with for all those engaged in the University functions. Their care must be reasonable, necessary and appropriate to the situation and be provided by duly qualified University personnel.
5. The professors, service personnel and students behave with each other respectfully, lovingly and with humility tolerance. Wearing the prescribed uniform in the offices and classes/ Yogic clothes in Yoga / Indian dress in functions is mandatory. On the campus, the symbols of the Vedic culture like maintaining *Shikha*, respecting the *Yajnopavit (sutra)* along with wearing prescribed uniform should be a matter of pride.
6. The students and the members of the University family will also arrange and play a part in cleanliness campaigns, voter awareness and blood donation campus as per directions of the Indian Governments, University officers & authority directions and based on society needs etc.


(Head HR)


(Pro Vice-Chancellor and Registrar In-charge)


(Vice-Chancellor)
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7. Smoking and the use of tobacco in any form eating non-vegetarian food, using drugs and even owning such items, gambling in any form, including playing cards (even without a stake or money involved). Such behaviour would result in harsh punitive measures.

Ethical Code for Administrators

1. As members of University of Patanjali, all administrative officers are responsible for sustaining highest ethical standards of this institution. The University values integrity, honesty and fairness and strives to integrate these values into its teaching and research.
2. The University of Patanjali is committed to a policy of equal treatment and respect in its relations with its faculty, administrators, staff, students and other who come into contact with the University. Every member of the University is prohibited from discriminating on the basis of race, colour, religion, sexual orientation, gender and or gender identity, marital or parental status, national origin, citizenship status, veteran or military status, age, disability and any other legally protected status; physically assaulting, emotionally abusing or harassing anyone. There is no room for tolerance for harassment.
3. All administrators of the Institution must act lawfully, comply with all relevant legislative and industrial requirements, act within their delegations of authority, and comply with University policies.
4. Sexual Harassment Sexual harassment is unwelcome, unsolicited and unreciprocated conduct with a sexual component which offends, intimidates, embarrasses or humiliates a person.
5. Academic Freedom is recognized and protected by University. Freedom of intellectual thought and enquiry and open exchange of ideas and evidence are a university core value.
6. Confidentiality of official documentation and information administrators must take care to maintain the integrity, confidentiality and privacy of such information to protect any individual concerned.
7. The administrators of the University are expected to conduct their respective business with honesty and integrity and protecting and preserving University property, assets, buildings, equipment, books and other concerned documents.

Ethical Code for Students

1. The University established by Patanjali Yogepth Trust is known for Yoga and Sanatan Vedic traditions. It is mandatory for all the students irrespective of their programmes to attend daily Yoga and Yajya classes in the morning.
2. To develop their art skills according to their interest, the students will participate in various sports competitions, dance & singing competitions and 'Abhyudaya'- the annual function of the University for awareness among the society.
3. Memorization and recitation of the specified scriptures by the students, such as Vedas, Vyakaran, Darshan, Upanishads, Gita, Gherand Samhita, Hatha-Pradipika, with right pronunciation by the students from the University etc., will be awarded the amount of Rs. 1000/- to 1,00,000/- based on the type of scripture for motivation.
4. A student must furnish their identity card when asked by any university authority.


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5. The purpose of the security officers is to keep the students secure. All security employees must be treated respectfully and amicably by students. Any improper conduct with the security staff is prohibited. It is essential to be polite at all time.
6. In the universities, ragging is not permitted. The University has implemented the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions 2009. The University Authorities will act according to the regulations if any ragging incidents are brought to their attention. Any student indulged in ragging, indecent act and any indiscipline on the premises will be liable to be punished by the disciplinary committee.

Ethical Code for Teaching and Non-teaching staff

1. All the officers, faculty members and non-teachers will attend Yoga 'Yajna' as and when performed on the campus.
2. Members of the University are expected to create and maintain records and documents to meet professional and ethical standards.
3. The teachers to make dedicated efforts with the spirit of truthfulness and honesty for the holistic development of the students personality for their self-upgradation
4. To develop patriotism, every teacher must take care of the rights and dignity of the students by treating them justly and fairly.
5. Respecting the University's acts, laws, ordinances, ideals, cultural practices and Vedic traditions.
6. Promotion of scientific aptitude and innovative thinking among students through participation and by organizing seminars, symposia, conferences, workshops etc. and arranging educational tours for the comprehensiveness of knowledge.

Hostel Rules and Regulations (Ethical Code)

- It is required to stay in a hostel for all residential courses. All students are required to adhere to the hostel's norms and regulations.
- At entry, each student must present the necessary papers – parents' contact information including phone numbers, email addresses, and a local guardian's location, address and phone number. Any changes to those above should be reported in writing right away to the hostel administration by the students.
- Students must act ethically and spiritually and abide by all laws and regulations inside and outside the campus.
- The students need prior approval from the hostel wardens to leave the hostel. To obtain a gate pass, students must complete a checkout form, which must be handed over to the security guard present at the gate.
- Before 9:00 pm, all students are required to check in their respective rooms in the hostel.
- To maintain silence and a study environment students are not allowed to plan events that include singing, loud noises, high-pitched discussion or debate when in hostel.

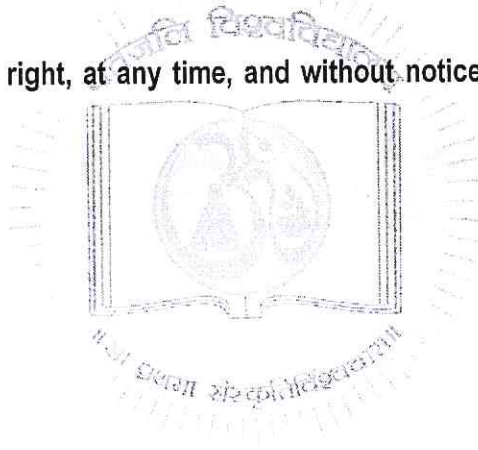

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- The students room in the hostel may be examined at any time to ensure cleanliness and orderly kept and that no unauthorized or illegal items are kept there.
- Use of mobile phone is not permitted during class times in Yoga and Yagya.
- Food, energy and water waste are forbidden.
- All students are advised to get a good night's slumber and get up early to lead a healthy lifestyle.
- Any ill hostel inmate who needs a special diet should inform the mess supervisor through the concerned warden for appropriate arrangement.
- Medical facilities are available within the campus, in Phase I. There is NABH accredited hospital in Phase-I. Ambulance service is available for visit to the hospitals outside the campus.

The University reserves the right, at any time, and without notice, to amend this Code of Ethical Conduct.




(Head HR)


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