

Annexure: 6.5.1

Practice 1: Ensuring and monitoring Academic Excellence

The Annual Academic planning is important for the smooth functioning of the University. Every year at the commencement of the academic session IQAC ensures that all the departments are in line with the Academic plan, to ensure this, IQAC conducts regular audits.

Following audits are carried out in the process:

Daily class held report (CDC)

Academic audit at the commencement of the semester with respect to Registration of students, Teaching load, Course manuals, Session plans, Mentor-Mentee allotment, nomination of Class representatives (CR), Laboratory check, computer labs and studio check.

Audit during the semester- CR meetings, Mentor-mentee record, Re-audit of previous non conformities, surprise class checks, Examination process.

Practice 2: Continuous Improvement in the processes

Apart from ensuring academic excellence, IQAC has to strive for continual improvement in terms of processes and best practices has also been the endeavor of IQAC. IQAC coordinators, nominated by the departments, help IQAC team to maintain and improve quality standards.

We achieve this through the following mechanism: Institutions carry out their assessment and implementation of academic processes as follows: Faculty development programs, workshop and training, guest lectures and seminars, Self Study Report and research and publication.

Field trips, industrial visits, educational tour, social and community outreach programs for the development of students' skills and abilities. The University carries out the analysis based on self-assessment proforma provided by IQAC to identify weaknesses and opportunities for improvement. IQAC analyzes and verifies the reports submitted by the departments and share the analysis with Vice Chancellor/Pro Vice Chancellor for continuous improvement